



COUNTY OF SOLANO GENERAL PLAN UPDATE

County Administrative Center
First Floor Multi-Purpose Room
675 Texas Street, Fairfield

MINUTES OF THE REGULAR MEETING OF The Solano County General Plan Update Citizen's Advisory Committee March 6, 2006

The regular meeting of the Solano County General Plan Update Citizen's Advisory Committee was held Monday, March 6, 2006, in the Solano County Administration Center, Multi-Purpose Room, 675 Texas St., Fairfield, CA 94533.

MEMBERS PRESENT: Marti Brown, Lawrence Clement, Victoria Erickson, Patricia Gatz, Curt Johansen, Brett Johnson, Eva Laevastu, Ronald Lanza, Sarah Lindemann, Karin MacMillian, Thomas F. Mattis, Elizabeth Patterson, Sandy Person, Anthony Russo, Brian West

MEMBERS ABSENT: Nicole Arnold, Jack Batchelor, Michael Fortney, Jeanne McCormack and Jeff Shewmaker

OTHERS PRESENT: Birgitta Corsello, Director, Resource Management; Michael Yankovich, Planning Program Manager, Resource Management; Harry Englebright, Principle Planner, Resource Management; Dale Cardwell, Senior Planner, Resource Management; Jim Laughlin, Solano County Counsel; Jeffrey Goldman, EDAW; Jeff Henderson, EDAW

1. Welcome and Introductions

Harry Englebright welcomed the General Plan Update Citizen's Advisory Committee (CAC) members to their first meeting. Solano County staff and consultants introduced themselves to the CAC. The CAC members then introduced themselves to the group.

2. General Plan Update Objectives and Work Program

Harry Englebright briefly described the General Plan elements and background documents that were distributed to the CAC and will be covered by the general plan update. He stated that the goal of the update was to integrate these elements into one document. The background documents described by Mr. Englebright included the Solano County Orderly Growth Initiative, Guiding Principles, General Plan Update Work Program, Citizen's

Guide to Planning, California General Plan Guidelines, California Planning Guide, and Brown Act information.

3. Review Bylaws and Discuss Role of the CAC

Jeff Goldman stated that the by-laws of the CAC were intentionally brief to encourage an open ended process and focus on discussion among the CAC members. The role of chair and vice-chair were intentionally omitted from the by-laws. Harry Englebright or the consultants will facilitate the meetings. Our goal is to try to reach consensus and, if not, to reach consent. Any opposing opinions to the majority view will be included in the meeting minutes so areas of disagreement are recorded and can be reviewed by the decision makers.

4. Public Meeting Requirement (Brown Act)

Mr. Laughlin noted that no one part of the general plan is more important than another and that all the parts of the general plan must be consistent with each other. Mr. Laughlin gave a brief overview of the requirements of the Brown Act which guarantees the public's right to attend and participate in meetings of local legislative bodies.

5. General Housekeeping: Meeting Dates and Times

It was decided that the CAC meetings will begin at 6:00 p.m. and end at 9:00 p.m. except for the months of June, July, August and September where the start time will be determined at a later date. Agendas and other meeting materials will be e-mailed as well as hard copies of the same material will be sent via U.S. Mail six days in advance of CAC meetings. Materials will also be available on the internet at www.solanocountygeneralplan.net.

6. Materials for Next Meeting: Citizen's Guide to the General Plan

Jeff Henderson explained that the Citizen's Guide for Planning and the California General Plan Guidelines will be the focus of discussion for the next meeting. A survey with questions regarding expectations for the CAC and the General Plan Update was also distributed to the CAC members. The survey will be discussed at the next meeting.

7. Public Comments

There were no comments from the public. It was decided by the CAC that the public comment period would be moved to the beginning of the meeting. There would also be time for public comment after each agenda item as long as the comments pertained to the subject matter of the agenda item.

The meeting was adjourned at 8:45 p.m.